

Hillsborough Township Public Schools
Hillsborough, New Jersey

REVISED
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Regular Public Meeting
Monday, December 20, 2010

ACTION AGENDA

I. **CURRICULUM & INSTRUCTION**

No action will be taken on curriculum and instruction at this meeting.

II. PERSONNEL

The superintendent recommends that the board of education approve the personnel agenda as follows:

A. Leaves of Absence

Name	Location	Position	Type of Leave	Dates of Leave
Cuaresma, Jenny	Hillsborough Elementary School	.5 Special Ed. Teacher	Disability/Unpaid LOA	3/7/2011 – 4/15/2011
Yurecko, Loli	High School	LDTC	Disability/FMLA	2/18/2011 – 6/3/2011

B. Revised Leaves of Absence

Name	Location	Position	Type of Leave	Effective From	Effective To
Iorillo, Kristin	Middle School	Special Ed. Teacher	Disability/FMLA/Unpaid LOA	9/2/2010 – 12/23/2010	9/2/2010 – 6/30/2011

C. Revised Long Term Substitute

Name	Location	Position	Replacing	From	To
Daneshpour, Ozbell	Middle School	Special Ed. Teacher	Iorillo, K. (LOA)	9/2/2010 – 12/23/2010	9/2/2010 – 6/30/2011

D. Appointments 2010-2011

Approve the appointment of the following personnel for the 2010-2011 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Teacher

Name	Location	Position	Replacing	Effective
Richards, Ellen	Woods Road School	.5 Kindergarten Teacher/.5 ASI	Skillman, N. (retired)	1/3/2011 – 6/30/2011

Long Term Substitutes

Name	Location	Position	Replacing	Effective
Klink, Michelle	Woodfern School	LTS – Grade 3	Champion, I. (LOA)	2/22/2011 – 6/7/2011
Martinez, Raphael	Middle School	LTS – Guidance Counselor	Carella, A. (LOA)	1/3/2011 – 6/30/2011
Postiglione, Elizabeth	Auten Road Intermediate School	LTS – Special Ed.	Deremer, M. (LOA)	2/7/2011 – 6/10/2011

Instructional Assistant

Name	Location	Position	Replacing	Effective
*Livelli, Patricia	Woods Road School	.5 Instructional Asst.	Increase in Enrollment	12/21/2010 - 6/30/2011

Clerical Assistant

Name	Location	Position	Replacing	Effective
Martin, Grace	Woods Road School	.5 Clerical Asst.	Liscinski, L. (retired)	1/3/2011 – 6/30/2011

Lunch Aide

Name	Location	Position	Replacing	Effective
*Mazzone, Hope	Auten Road Intermediate School	Lunch Aide – 90 mins./day	Rebuck, J.(resigned)	1/3/2011 – 6/30/2011

Coach

Name	Location	Position	Replacing	Effective
Glod, Daniel	High School	Volunteer Lacrosse Coach	N/A	2010 – 2011

Substitutes

Teachers - \$80/day				
*Freeman, Elaina	Jansky, Andrea	*Livelli, Patricia	LoRicco-DiSiascio, Heather	
*Marra, Kristin	Muntone-Pescatore, Lisa	Peck, Patricia	Stough, Despene	
Toke, Kay	Venouss, Shohreh	Walsh, Maria	*Warner, Connie	
Instructional Assts. - \$80/day				
*Freeman, Elaina	Jansky, Andrea	*Livelli, Patricia	LoRicco-DiSciascio, Heather	*Marra, Kristin
Peck, Patricia	Stough, Despene	Toke, Kay	Venouss, Shohreh	*Warner, Connie
Substitute Bus Driver - \$20/hour	Substitute Bus Aide - \$19.90/hour	Substitute Custodian - \$9.35/hour	Substitute Lunch Aide - \$7.90/ hour	Substitute Secretary - \$10.25/hour
Niederlander, Martha	Niederlander, Martha	*Nguyen, Benny	N/A	Starzynski, Nancy

Student Teachers

Name	University	Grade Level/ Subject Area	School	Effective	Cooperating Teacher
Beahan, Kelley	Monmouth University	Internship – LDTC	Hillsborough Middle School	1/18/2011 – 5/2/2011	Webb, Carol
Crea, Jennie	Kean University	Grade 5	Auten Road Intermediate School	3/14/2011 – 6/22/2011	Matthews, Karen

E. Extra Period Coverage

Name	Location	Position	Extra Coverage	Effective
Borer, Amy	High School	H&PE Teacher	1 Period (Base + 20%)	12/20/2010 – 2/1/2011
Hicks, Tierra	High School	H&PE Teacher	1 Period (Base + 20%)	12/20/2010 – 2/1/2011
McFarland, Jim	High School	H&PE Teacher	1 Period (Base + 20%)	12/20/2010 – 2/1/2011
Wissner, Melissa	High School	H&PE Teacher	1 Period (Base + 20%)	12/20/2010 – 2/1/2011

F. Stipends

Approve stipends as listed on Schedule II-A.

III. FINANCE

The superintendent recommends that the board of education approve the finance agenda as follows:

A. Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of November 3, 2010 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

B. Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$9,939,941.70

C. Approval of Line Item Transfers

Approve the following line item transfers in the 2010-11 as submitted on Schedule III-A.

D. Joint Transportation Agreement

Approve a joint transportation resolution/agreement with Union County Educational Services Agreement as submitted on Schedule III-B.

E. Transportation Quote

The following quotes were received on December 7, 2010 for Route TLS to transport 1 student to and from The Lewis School for the 2010-11 school year.

<u>ROUTE #</u>	<u>BARKER</u>	<u>FIRST STUDENT</u>	<u>JAMES HAGER</u>	<u>FRANK VALCHECK</u>	<u>MERCY</u>
TLS	\$224.00	NO QUOTE	\$168.00	\$180.00	NO QUOTE

Award the quote to James Hager, Jr. for its low quote of \$168.00 per diem.

IV. ADMINISTRATIVE

The superintendent recommends that the board of education approve the administrative agenda as follows:

A. Policies

The policy committee has recommended the following policies be included for consideration for first reading as follows:

<u>Policy #</u>	<u>Policy Name</u>	<u>Schedule</u>
0174	Legal Services	IV-A
0146	Board Member Authority	IV-B
0171	Duties of Board President and Vice President	IV-C
0173	Duties of Public School Accountant	IV-D
2412	Home Instruction Due to Health Conditions	IV-E
4159	Support Staff Member/School District Reporting Responsibilities	IV-F

B. Approve Overnight Field Trip as Listed:

<u>School</u>	<u>Group/Team</u>	<u>Destination</u>	<u>Dates</u>	<u>Schedule</u>
HHS	Winterguard	Winterguard Competition Norwin HS, North Huntingdon, PA	2/11/2011 – 2/13/2011	IV-G
HHS	Winterguard	Winterguard Regional Competition University of RI, Kingston, RI	3/18/2011 – 3/20/2011	IV-H
HHS	Band	Performance opportunities Faneuil Hall, Boston, MA	6/3/2011 – 6/5/2011	IV-I

C. Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on Schedule IV-J.

D. Approve Field Trip Destinations as Listed:

<u>Destination</u>
<ul style="list-style-type: none"> New Jersey Institute of Technology (NJIT), Newark, NJ

E. Approve Joint Purchasing and Service Agreement Related to Diversity Recruitment

Approve the joint purchasing and service agreement related to diversity recruitment for the Central Jersey Program for the Recruitment of Diverse Educators (CJPRIDE), a consortium of public school districts composed of East Windsor Regional School District, Ewing Public Schools, Franklin Township Public Schools, Hamilton Township Public Schools, Hillsborough Township School District, Hopewell Valley Regional School District, Jackson School District, Lawrence Township Public Schools, Middlesex County Vocational, Montgomery Township School District, Princeton Regional Schools, Robbinsville Public School District, South Brunswick School District and West Windsor-Plainsboro Regional School District through June 30, 2011, at a discounted cost of \$25; West Windsor-Plainsboro Regional School District serves as the facilitating school district.

F. Donations

Approve the following donations:

<u>Donor</u>	<u>Description</u>
Kip Lubcke	2 boxes of printer paper and batteries (C)

V. INFORMATIONAL

- Fire and crisis drills were held during the month of November as follows:

<u>School</u>	Fire Drill		Table Top Drill
	<u>Date</u>	<u>Time</u>	<u>Date</u>
Amsterdam School	11/9/2010	1 minute	11/29/2010
Auten Road Intermediate	11/22/2010	2 minutes 16 seconds	11/18/2010
Hillsborough Elementary	11/12/2010	1 minute 50 seconds	11/20/2010
Sunnymead School	11/29/2010	1 minute 51 seconds	11/18/2010
Triangle Elementary	11/12/2010	1 minute 50 seconds	11/29/2010
Woodfern Elementary	11/17/2010	1 minute 20 seconds	11/15/2010
Woods Road Elementary	11/19/2010	2 minutes 15 seconds	*Evacuation Drill
	11/29/2010	2 minutes 25 seconds	
Hillsborough Middle School	11/10/2010	2 minutes 20 seconds	11/15/2010
Hillsborough High School	11/12/2010	2 minutes 40 seconds	*Evacuation Drill
	11/29/2010	3 minutes 8 seconds	

*These schools did an evacuation drill in November and will do their table top drill in December.

- Enrollment – Attachment 1
- Suspensions – Attachment 2
- Newspaper article – Attachment 3